

BUXTON OPERA HOUSE & PAVILION ARTS CENTRE

JOB DESCRIPTION

PERSON SPECIFICATION

Job Title:	Cleaner
Department:	Operations
Reporting to:	Head Housekeeper

Position Summary

The Cleaners will be responsible for the cleaning of all backstage, staff and public areas within the Opera House, Pavilion Arts Centre and administration offices.

JOB DESCRIPTION

KEY ROLE RESPONSIBILITIES

- To ensure that the auditorium is clean and ready to receive an audience before each performance. You may be working on your own or as part of a team. Teamwork is imperative during busy times.
- To maintain a high standard of cleanliness at all times in the dressing rooms.
- To ensure that all bars, stairways, toilets, foyer areas and the forecourt are clean and tidy and ready to receive the general public.
- To be flexible with hours and days of work, this will include weekends and daily pick-ups. Please note that some hours can be unsociable.
- To be prepared to be a First Aider and to undertake relevant training.
- To assist with any additional COVID cleaning tasks, maintaining standards for touchpoints around the theatre and offices.
- To clean the Opera House, administration offices and Pavilion Arts Centre.
- To ensure that you are compliant with all Health and Safety procedures.
- To undertake any other duties which may from time to time be specified by the Head Housekeeper. This is part of the operational needs of the venues when open.
- To follow all Company Values

The postholder will be required to work across all buildings including The Opera House, Pavilion Arts Centre and the Trust's offices at No5 The Square. It is a requirement of Buxton Opera House that all staff work in a flexible manner compatible with their jobs and in line with the objectives of the company. Please note the job description for this position may be reviewed and amended to incorporate future business needs.

April 2021