

Risk Assessment

Housekeeping (General)									
Venue		Buxton Opera House							
Department		Housekeeping			Category		Housekeeping		
RA Reference		BUXOPHOK0036			Review		1 months		
Date of RA/review		27/06/2023			Next review		27/07/2023		
Assessor/Reviewer		Wmercier							
People at risk (estimated numbers of people at risk)									
Employees		6-10			Contractors		6-10		
Visitors		0			Members of the Public		0		
Production staff		0			Others		0		
Client employees		0			Students		0		
Activity									
General Risk Assessment for housekeeping activities within Buxton Opera House and associated buildings.									
Any other relevant information									
Hazard	Risk	Control measures	Risk Rating			Actions	Revised RR		
			L	S	RR		L	S	RR
Lone Working	Cleaners or other staff may injure themselves when working alone and not be able to contact anyone for help.	1: Supervisor to be aware of when staff are working alone where they are working and the anticipated time for the task 2: Lone working risk assessment in place 3: Frequent contact with the supervisor or other named contacts such as stage door	1	4	4				
Slips, Trips and Falls	Cleaners and other persons could slip, trip or fall down or up stairs due to trailing cables or cleaning equipment.	1: Where possible cleaners work hours when the theatre is quiet and there are few people around 2: Cable management and awareness of other people walking around the area particularly in public areas and stairs	2	4	8				

		<p>3: Signs displayed warning of cleaning in progress with potential trip hazards and wet floors leading to slips</p> <p>4: Wet and slippery floors in public areas cordoned off with barriers to restrict access</p> <p>5: Cleaners' induction to include a tour of the building highlighting high risk areas, uneven flooring and steep stairs.</p> <p>6: No access to unauthorised areas without agreement and supervision</p>							
Use of potentially hazardous chemical products	Cleaners and other staff could suffer serious illness through contact with hazardous substances or the inhalation of dust, fumes and vapours or accidental ingestion or absorption through the skin.	<p>1: Only approved cleaning products allowed in the building</p> <p>2: Material safety data sheets available for all hazardous substances</p> <p>3: Cleaning products stored safely and securely in designated co SHH cabinets</p> <p>4: Staff training in the storage handling and use of cleaning products and only competent and approved cleaning companies used if contracted out</p>	3	3	9	1: Ensure co SHH assessments are undertaken for all chemical products using a suitable form	2	3	6
Working with electricity	Cleaners may suffer an electric shock or electrocution if in contact with faulty electrical equipment.	<p>1: Electrical equipment in good condition and visually checked before use for any damaged or loose cables</p> <p>2: Electrical equipment periodically PAT tested</p> <p>3: Secure and adequate storage facilities allocated for cleaning equipment to prevent damage</p> <p>4: 3 yearly EICR undertaken for hardwired installations.</p>	1	5	5				